

STUDENT INFORMATION RELEASE FORM

I, _____, hereby authorize _____
(Student Name – please print) (Name of office or entity which is custodian of record)

to disclose, make accessible, and furnish the following information:

- Official Transcript (Registrar)
- Current Term Grades Only - Includes Overall GPA (Registrar)
- Contents of Registrar's Office File (Registrar)
- Overall and term GPAs (Registrar)
- Attendance Information as Observed by _____ (faculty member)
- Academic Performance as Observed by _____ (faculty member)
- Advising Information Held by _____ (advisor name)
- Judicial Affairs File(s) of the School (Student Affairs)
- Student Accounts Information (Student Receivables)
- Departmental File(s) _____ (name of department)
- Residence Life File(s) (Student Affairs)
- Faculty Recommendation Including g.p.a. and Academic Performance
- Other: - Description _____

TO: _____

(Name & address or fax number of person or entity to whom records are to be released)

These records will be used for the sole purpose of: _____.

This release shall be effective until _____ unless revoked by me in writing.
(Date)

(Student ID Number – print clearly) (Student Name Printed)

(Student Signature) (Date)